For PDF Fillable Requisitions, the following applies:

- 1. The form shall be completed using a Digital Health assigned computer.
- 2. Absolutely no personal health information shall be electronically saved on a computer.
- 3. The completed form shall not be shared electronically. If you reasonably believe that e-mailing the information is the only available method of communication or the only way to send the information then you must adhere to the Privacy guideline titled "E-mailing Personal Health Information".
- 4. All forms must be completed in their entirety, e.g. if a staff member has only completed half of a form they cannot save their work and then come back to complete it at a later date.
- 5. Once the personal health information has been recorded onto the form, it is to be printed immediately, deleted (not saved) from the computer, and then stored securely inside the client (paper) health record or scanned into an electronic record.
- 6. Do not print unnecessary duplicate copies of the form.
- 7. Regular audits of the Digital Health assigned computer shall be undertaken to ensure that no personal health information is being duplicated and saved.

Emergency/Urgent Care Laboratory Requisition Form

Fields marked with * are mandatory and must be clearly legible or can result in specimen rejection INITIATING CLINICIAN INFORMATION PATIENT INFORMATION *Requested Date: *Requested Time: ☐ Triage Nurse ☐ Bedside Nurse ☐ Physician □ NP □РА *Orderer Name(s): **COLLECTION INFORMATION** ☐ orderer as above ☐ time as above Patient Identifiers verified with Armband Other *Collector: *Collection Date: *Time: Therapeutic Drug Tests: Drug Name: *Collected Via: ☐ Venipuncture ☐ Capillary ☐ Indwelling Line Last Dose **Next Dose** Collect Tubes Consideration if appropriate for patient **Nurse Initiated Presentation Order Sets LIS Test Code** (BOLD = other form) in order **HCG Quantitative HCGQ** LG For diagnosis/imaging/medication decisions Abdominal Pain - LOWER CORE, CBC Urinalysis, HCGQ LG, LV П Abdominal Pain - UPPER or FLANK CORE, CBC, HEP LG, LV Urinalysis, Albumin, Troponin, HCGQ Altered Mental State Urinalysis, Ammonia CORE, CBC, CA, ETO DG, LG, LV Arrhythmia / Palpitations CORE, CBC, CA, MG, P, HTNT LG, LV **Bleeding Disorder** CORE, CBC, INR/PT LB, LG, LV Cellulitis likely needing IV treatment CORE, CBC LG, LV Chest Pain - possible Cardiac CORE, CBC, HTNT LG, LV Code Blue CORE, CBC, HTNT, HEP, INR/PT, CA, MG, P LB. LG. LV Albumin, VBG П CORE, CBC, HTNT, CA, MG, P LG, LV Urinalysis Dizziness: Presyncope / Syncope Hyperglycemia or Hypoglycemia CORE, CBC LG, LV **¤BHB**, **VBG** CORE, CBC, HEP, LVR LB, LG, LV Type & Screen, X-Match **GI Bleeding** Overdose / Ingestion CORE, CBC, ETO, SAL, ACTM, OS, OSCA DG, LG, LV Drug Levels, HCGQ Renal Failure / Dialysis VBG CORE, CBC, CA, MG, P LG, LV LG, LV CORE, CBC, CA, MG, P Albumin, Drug Levels Seizure CORE, CBC, CA, MG, P, HEP, LAC Albumin, VBG, Urine/Blood Culture, urinalysis Sepsis / Possible Febrile Neutropenia LG, LV, GY Shortness of Breath - excluding asthma CORE, CBC, HTNT LG, LV Stroke CORE, CBC, INR/PT LB, LG, LV Myoglobin, VBG, Type & Screen, X-Match Trauma - major CORE, CBC, ETO, CK, INR/PT LB, DG, LG, LV Hip - eGFR, Calcium, Type & Screen, X-Match Trauma - Orthopaedic CORE, CBC, INR/PT LB. LG. LV **Urinary Complaint** Urinalysis CORE, CBC, HCGQ Type & Screen, X-Match Vaginal Bleeding LG, LV Vomiting and/or Diarrhea CORE, CBC LG, LV LG, LV Weakness CORE, CBC, CA, MG, P, HEP, CK Urinalysis, Albumin No Routine Testing Dizziness/Vertigo, Headache, Mental Health Presentation, Shortness of Breath – Asthma MD/NP/PA Ordered Tests (Don't draw extra tubes if already collected) Tests with * not available at all sites/have longer turn-around time LVR (ALB, INR/PT) **Complete Blood Count** CBC LV LVR LG, LB CORE (NA, K, CL, CO2, G, U, CR) CORE LG Troponin T (high sensitivity) HTNT LG INR/PT Sodium, Potassium, Chloride, Total CO2 NA,K,CL,CO2 LG PT LB [¤] D-Dimer DDIM Glucose G LG LB *Beta Hydroxybutyrate (for hyperglycemia) внв LG ¤aPTT ☐ unfractionated heparin ☐ liver xplant APTT LB ☐ high suspicion of coagulopathy / bleeding disorder Creatinine CR LG LG ^xThyroid Stimulating Hormone Urea U TSH LG eGFR (CKD-EPI equation) **EGFR** LG Creatine Kinase CK LG Calcium CA LG Myoglobin **SMYO** LG MG LG Acetaminophen **ACTM** DG Magnesium Phosphate LG [¤] Carbamazepine **CARB** DG LAC GY Phenytoin / Dilantin PYN DG Lactate Protein, Total TP LG Salicylate SAL DG П Albumin ΑL LG Valproic Acid VALP DG LIP Lipase LG Ethanol ETO DG HEP (ALT, ALK, GGT, TB, LIP) HEP LG *Toxic Alcohol Screen - to SBH ALC Extra DG Other Chemistry / Hematology (specify):

Order of Draw for Tubes: Blood Cultures, Light Blue (LB), Dark Green (DG), Light Green (LG), Lavender (LV), Grey (GY)



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DEFINITIONS:

ACTM	Acetaminophen
ALC	Toxic Alcohol Screen: Ethanol, methanol and isopropanol are measured simultaneously. Ethylene glycol is a separate test; on initial screen, lab will add Ethylene Glycol to the order. Performed at St. Boniface Hospital.
аРТТ	aPTT is available to patients who are about to be treated with unfractionated heparin, have a high suspicion of coagulopathy/bleeding disorder or who have had a liver transplant. This should be indicated on the requisition form or contact the hematopathologist on call .
ВНВ	Beta Hydroxybutyric Acid, Beta Hydroxybutyrate – for hyperglycemia. Testing performed at HSC, St. Boniface, Grace General and Seven Oaks.
CBC	Complete Blood Count, includes differential.
CORE	NA- Sodium, K- Potassium, CL- Chloride, CO2- Total Carbon Dioxide, G- Glucose, U- Urea, CR- Creatinine. This will also provide Anion Gap calculation. ANION GAP = Na - (CI + TCO2)
eGFR	Estimated Glomerular Filtration Rate (CKD - EPI equation)
Electrolytes/"Lytes"	Order Line Called: Sodium, Potassium, Chloride, TCO2, will also provide Anion Gap calc
ETO	Ethyl Alcohol, Ethanol
HCGQ	Chorionic Gonadotropin (Quantitative), HCG, previously called "Betas" or "BHCG".
HEP	Tests to determine if liver or pancreases is likely source of pain (cell damage): ALT - Alanine Transaminase, ALK - Alkaline Phosphatase, GGT - Gamma Glutamyl Transferase, TB - Bilirubin Total, LIP - Lipase. Individual tests can be ordered if entire panel not needed.
HTNT	Troponin T - High Sensitivity
INR/PT	International Normalized Ratio/ Prothrombin Time
LVR	Tests to determine if livers ability to synthesize protein is impaired: ALB, INR/PT
OS, OSCA	OS = Osmolality Plasma. OSCA = Osmolality calculated = 2(Na) + Glucose + Urea. If both ordered Osmol Gap will be calculated and reported. Osmol Gap = OS - OSCA
SAL	Salicylate
TSH	Thyroid Stimulating Hormone - Check eChart for any previous results.
Urinalysis	Order on Urine Chemistry Testing Requisition. For urinalysis Renal workup, lab does urine dipstick, and if positive for protein, blood or leukocyte esterase, microscopy will be done. Sample MUST be received in lab within 1 hour from collection for accurate results.
VBG	Venous Blood Gas - Draw tube first or last, but must not have tourniquet on arm. Laboratory staff do not draw these samples. This testing is performed by Respiratory Therapy in WRHA. Please request on Respiratory Request form.

General Form Instructions

Time of Order - Enter the time the order was requested by the ordering provider in 24-hour clock format.

Orderer Name - Name of person initiating / requesting the tests: Last Name, First Name Initial

Patient Information - Patient label (preferred) or addressograph.

Collection Information - Collector initials, date and time in 2400 hours format.

LIS Test Code - Lab staff enter this code to create the electronic test request for the analyzer.

Consideration if appropriate for patient (column on right): Tests in this column should be ordered as required for patient care, physician approval is not required.

- Tests not in bold can be ordered in the "MD/NP/PA Ordered Tests" section on the lower part of the form.
- Tests in **bold** must be requested on the appropriate form.

Collector Information - This information is required to be **completed and legible** by whomever collects the blood. If orderer and collector is the same, use check box to identify this if you do not want to write it twice.

Note: The sample should be rejected if there is missing information.

Additional Testing:

- A clinician may order tests outside of what is included in an order set.
- See the Laboratory Information Manual for forms, collection information, testing locations, etc. https://apps.sbgh.mb.ca/labmanual/test/findTestPrepare

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