## For PDF Fillable Requisitions, the following applies:

- 1. The form shall be completed using a Digital Health assigned computer.
- 2. Absolutely no personal health information shall be electronically saved on a computer.
- 3. The completed form shall not be shared electronically. If you reasonably believe that e-mailing the information is the only available method of communication or the only way to send the information then you must adhere to the Privacy guideline titled "E-mailing Personal Health Information".
- 4. All forms must be completed in their entirety, e.g. if a staff member has only completed half of a form they cannot save their work and then come back to complete it at a later date.
- 5. Once the personal health information has been recorded onto the form, it is to be printed immediately, deleted (not saved) from the computer, and then stored securely inside the client (paper) health record or scanned into an electronic record.
- 6. Do not print unnecessary duplicate copies of the form.
- 7. Regular audits of the Digital Health assigned computer shall be undertaken to ensure that no personal health information is being duplicated and saved.



For test inquiries please call: 319-335-6623 • For billing inquiries call: 319-335-6653

Fax: 319-353-5869 or 319-335-9890

Email: morl@uiowa.edu • https://morl.lab.uiowa.edu CLIA: 16D0966193

# MORL - Kidney Testing Requisition Form Effective as of 1/1/2023

REFERRING LABORATORY USE ONLY: please complete		FOR MOR	L USE ONLY:				
Requisition Date: Completed by:	Accn#	<b>#</b> :	MORL Cas	se #:			
Collection: Blood Date: #Tubes:	Serum Date:	#Tubes: Plasn	na Date:	#Tubes:			
Part A) Patient Information or ID Stick		Part A <sub>1</sub> ) Patient Demographic Information (Required)					
Name:		Ethnicity: Hisp	panic No	t Hispanic			
Last First		Race: Cau	casian 🔲 RIs	ack or African An	nerican		
DOB:/		Asia	_	nerican Indian/A		Δ	
month day year	<del></del>	□ Nativ	انتم لب e Hawaiian or O'	-		-	
Sex: ☐ Male ☐ Female			e Than One Race				
MRN:			e man one kace				
Part B) Reporting Information (Require	Part C) Payment Information ( <u>Required</u> ) Institutional billing or payment by Visa or MasterCard is accepted.						
Health Care Provider:		***The MORL will N	***The MORL will NOT submit to insurance.				
E-mail Address:		Billing Contact:					
Institution:		Institution:	Institution:				
Street Address:		Street Address:					
City: State:	Zip:	City:	State:	Zip:			
Phone: ( ) FAX: (	)	Phone: ( )	F.	AX: ( )			
		credit card please contac	t Jori Hendon at	319-335-6653			
Part D) Pertinent Clinical Information	<u>(Required)</u> – Compl	ete the section below					
Diagnosis: aHUS: Trigger? No	<b>Yes</b> (if <u>yes</u> , describe t	rigger, eg. BMT, pregnancy, pne	eumococcal):			_	
		STEC-HUS Other (co					
Family history of renal disease? No	<b>Yes</b> (if <u><b>yes</b></u> , please provid		pedigree if available	)			
<u>Disease History</u> <u>Date of onset of symptons</u>	toms:	Specimen Information:		Due Due es deue	D 4		
C3 Level: nl range:		Was specimen drawn pre or post:	Procedure date:	Pre-Procedure	Post- Procedure	N/A	
C4 Level: nl range: Date:		Eculizumab:				П	
Renal biopsy: Yes No Date:		PLEX (*affects serologies):				$\Box$	
Hematuria: Yes No Diarrhea: Yes No							
Cabiata autas.		Renal Tx:		_			
		BMT(*affects genetics):		_		$\Box$	
Current Lab Values  Value Normal Rai	nge Test Date	Liver Tx:		_			
Hg/Hct:		Comments:					
Haptoglobin:							
Platelets:							
sCr/BUN:							
LDH:uProt/uCr:							
Urine Blood:							
C3 Level:							
C4 Level:							
ADAMTS13:							



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Patient Name: DOB:	MRN:		
Please see page 3 for sample handlir	g requirements - No Weekend Deliveries		
<b>Functional Testing Panels Requested</b>	Genetic Testing Requested		
C3 Glomerulopathy Complement Panel (C3G-CP) (serologies for complement-mediated renal diseases) (CH50, APFA, C3b Deposition Assay, Fluid Phase Activity (IFE), FHAA, FBAA, Nephritic Factors (C3Nef (C3CSA), C5Nef (C3CSAP) C4Nef), C3, C3c, C4, FD, FB, Ba, Bb, C5, Properdin, Soluble C5b-9, FI and FH levels)  • 2 mL frozen serum • 2 mL frozen EDTA plasma	Genetic Renal Panel (DNA test for TTP, aHUS, HUS, DDD, C3G and other complement diseases)  (CFH, CFI, MCP, CFB, CFHR5, C3, THBD, ADAMTS13, PLG, DGKE, G6PD, MMACHC, WT1 and MLPA)  • 8-10 cc EDTA whole blood (room temp or refrigerated)  OR  • 10 μg DNA, minimum concentration 50 ng/μl		
□ aHUS (complement-mediated TMA) Panel (aHUS-FP)  (CH50, APFA, C3b Deposition Assay, FHAA, FBAA, Fluid Phase Activity (IFE), C3, C3c, C4, FD, FB, Ba, Bb, C5, Properdin, Soluble C5b-9, Fl and FH levels)  • 2 mL frozen serum	<ul> <li>MLPA Testing ONLY (screening for copy number variations in the CFH-CFHR5 genomic region)</li> <li>8-10 cc EDTA whole blood (room temp or refrigerated)         OR</li> <li>10 μg DNA, minimum concentration 50 ng/μl</li> </ul>		
<ul> <li>2 mL frozen EDTA plasma</li> <li>Autoantibody Panel         <ul> <li>(FHAA, FBAA, Fluid Phase Activity (IFE), Nephritic Factors</li> <li>(C3Nef (C3CSA), C5Nef (C3CSAP), C4Nef)</li> <li>2 mL frozen serum</li> </ul> </li> </ul>	☐ Familial Testing (site specific analysis to screen for variants previously identified in a family member)  Familial Testing Details:  Gene/s:		
Complement Biomarker Panel (CBP)  (C3, C3c, C4, FD, FB, Ba, Bb, C5, Properdin levels, Soluble C5b-9, FH and FI levels)  • 2 mL frozen serum	MORL ID# or Variant/s:  Relationship to previously tested person:		
<ul> <li>2 mL frozen EDTA plasma</li> <li>Complement Pathway Activity Panel (CPAP)         <ul> <li>(CH50, APFA, C3b Deposition Assay)</li> <li>2 mL frozen serum</li> </ul> </li> </ul>	If you are interested in ordering Custom Testing please contact Amy Weaver at 319-335-6623 or <u>amy-weaver@uiowa.edu</u>		
a La Carte Testing Requested	Important Information for <u>ALL</u> Requests		
Autoantibody Tests – 2 mL Frozen Serum  FH autoantibody (FHAA) FB autoantibody (FBAA)  Fluid Phase Activity (IFE) C3Nef (C3CSA)  C5Nef (C3CSAP) C4Nef  Biomarker Tests – 1 mL Frozen EDTA Plasma  C3 Level (1 mL frozen serum) C3c Level  C4 Level (1 mL frozen serum) FD Level	All serum and plasma samples MUST be processed and frozen down to -80° C immediately after collection (please see instructions on page 3). Sample type must be clearly labeled (either serum or plasma) and shipped out overnight on at least 5 lb dry ice (Monday – Thursday).  If samples arrive thawed they will be REJECTED.  No Weekend Deliveries		
□ FB Level □ BA Level □ Bb Level   □ Properdin Level □ C5 Level □ Soluble C5b-9   □ FI Level □ FH Level    Complement Pathway Function Tests - 1 mL Frozen Serum  □ CH50 □ C3b Deposition Assay   □ APFA (Alternative Pathway Functional Assay)    ADAMTS-13 Tests - 1 mL Frozen Citrate Plasma  □ ADAMTS-13 Activity	Molecular Otolaryngology & Renal Research Laboratories For test inquiries please call: 319-335-6623 • Fax: 319-353-5869 For billing inquiries please call: 319-335-6653 • Fax: 319-353-5869 Email: morl@uiowa.edu • https://morl.lab.uiowa.edu  Ship to: Dr. Richard Smith Molecular Otolaryngology & Renal Research Laboratories The University of Iowa 285 Newton Rd., 5270 CBRB		
ADAMTS-13 Activity with reflex to Inhibitor (when activity <25%)	Iowa City, IA 52242-1078  Monday — Friday ONLY – No Weekend Deliveries		



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## Molecular Otolaryngology & Renal Research Laboratories Sample Requirements

Questions? Contact Amy Weaver at 319-335-6623 or amy-weaver@uiowa.edu

#### Genetic Renal Panel/MLPA/DNA Testing Sample Requirements:

- 8-10 cc. EDTA whole blood (minimum amount of 3-4 cc. is accepted for children under age 4)
- OR 10 μg DNA, minimum concentration 50ng/μl (A260/A280 1.8-2) resuspended in 0.1mM EDTA (10mM Tris HCl, 0.1mM EDTA, pH 8, Teknova Cat# T0220)
  - Note: MORL is not responsible for broken tubes.
- \*Please note: blood samples drawn from a bone marrow transplant patient will result in genetic results for the <u>donor</u> rather than the patient.
- Overnight delivery, Room temperature or refrigerated (DO NOT FREEZE WHOLE BLOOD)
- Samples are accepted Monday-Friday.
- Samples may be refrigerated if delivery is delayed (stability 1 week)

Serum (FB & FH autoantibody, C3b Deposition, APFA, CH50, Fluid Phase Activity (IFE), C3Nef (C3CSA), C5Nef (C3CSAP), C4Nef, C3 and C4 Levels) Collection Protocol (minimum volume 2ml) \*PLEX treatments will affect serum tests, please wait ~14 days after PLEX to draw samples:

- 1. Follow standard phlebotomy techniques to collect at least 6 cc of whole blood drawn in a red-top vacutainer tube.
  - Note: Serum separators with "clot activators" should <u>not</u> be used for the serum samples.
- **2.** Allow the blood in the **red-top** tube to clot at room temperature for 30 minutes.
- **3.** Centrifuge the clotted blood at room temperature (1000 x g for 10 minutes).
- 4. Label "Serum" or "Red-top" on clean screw top-tube (s).
- 5. Pipette cell-free supernatant (at least 2 mL) to each labeled tube (s).
- 6. Place the tube immediately at -80°C (or on dry ice). Sample must remain deep frozen.

  Note: Do not transfer cells with serum. If necessary centrifuge a second time.

## Plasma (Soluble C5b-9, C3c, Ba, Bb, Properdin, C5, FD, FB, FH, FI levels) Collection Protocol (minimum volume: 2ml)

## \*PLEX treatments will affect plasma tests, please wait ~14 days after PLEX to draw samples:

- 1. Follow standard phlebotomy techniques to collect at least 6 cc of whole blood drawn in a lavender-top (EDTA) vacutainer tube.
- 2. Centrifuge at room temperature immediate after blood draw (1000 x g for 10 minutes).
- 3. Label "Plasma" or "Lavender-top" on clean screw top-tube(s).
- **4.** Pipette <u>cell-free supernatant</u> (at least 2 mL) to each labeled tube (s).
- 5. Place the tube immediately at -80°C (or on dry ice). Sample must remain deep frozen. Note: Do not transfer cells with plasma. If necessary centrifuge a second time.

#### Plasma (ADAMTS-13 Activity/Inhibitor) Collection Protocol (minimum volume: 0.5ml):

- Follow standard phlebotomy procedure to collect blood in buffered sodium citrate (light blue-top, 3.2%) plastic tubes (available in 4.5 mL, 2.7 mL or 1.8 mL full draw tubes).
- 2. After collection, invert the tube gently 5 to 6 times.
- Label "Citrate Plasma" or "Blue-top" on clean cryovial screwtop tubes.
- 4. Store the blue-top tube upright at room temperature until centrifugation. Samples should be centrifuged between 15 to 60 minutes after blood collection for best results.
- 5. Re-mix the blood sample immediately prior to centrifugation by gently inverting the tube 5 to 6 times.
- Centrifuge blood sample at room temperature in a horizontal rotor (swinging bucket rotor) for 15-20 minutes at 1500 to 1800 x g with the *brake off*.

- **7.** Following centrifugation, transfer the top two-thirds of the plasma layer into a new plastic tube.
- **8.** Re-centrifuge the collected plasma at 1500 to 1800 x g with the *brake off* for an additional 15-20 minutes to remove any red cells or platelets.
- **9.** Transfer the top two-thirds of the plasma into the previously labeled cryovials, taking care not to disturb any cells at the bottom of the tube.
- Place the tube immediately at -80°C (or on dry ice).
   Sample must remain deep frozen.

Note: if the sample arrives at room temperature a new sample will be required.

## Serum & Plasma Shipping Requirements:

- Serum and plasma must be <u>frozen</u> and shipped OVERNIGHT with a minimum of 3 kg (or 6 lbs) of dry ice.
- Cryovials should be put in zip lock bags and completely covered in dry ice to keep the sample frozen until it arrives in the lab.
- Delivery: Monday-Friday. NO WEEKEND DELIVERIES
- Thawed OR unlabeled samples will be REJECTED for testing.

## Ship all samples to:

Dr. Richard Smith

Molecular Otolaryngology & Renal Research Laboratories The University of Iowa

285 Newton Rd., 5270 CBRB

Iowa City, IA 52242-1078

Phone: 319-335-6623



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Complement Panel tests offered by the MORL:	Test Code:
C3 Glomerulopathy Complement Panel (serologies for DDD, C3GN), Serum and Plasma - CH50, APFA, C3b Deposition Assay, Fluid Phase Activity Assay (IFE), FHAA, FBAA, Nephritic Factors (C3Nef (C3CSA), C5Nef (C3CSAP), C4Nef), C3, C3c, C4, FD, FB, Bb, Ba, C5, Properdin, Soluble C5b-9 (sC5b-9), FI and FH levels	C3G-CP
aHUS (complement-mediated TMA) Panel (serologies for TTP, aHUS, HUS), Serum and Plasma - CH50, APFA, C3b Deposition Assay, FHAA, FBAA, Fluid Phase Activity Assay (IFE), C3, C3c C4, FD, FB, Ba, Bb, C5, Properdin, Soluble C5b-9 (sC5b-9), FI and FH levels	aHUS-FP
<b>Autoantibody Panel, Serum</b> - Fluid Phase Activity Assay (IFE), FHAA, FBAA, Nephritic Factors (C3Nef (C3CSA), C5Nef (C3CSA)P, C4Nef)	AAP
<b>Complement Biomarker Panel, Serum and Plasma -</b> C3, C3c, C4, FB, Ba, Bb, C5, FD, Properdin levels, Soluble C5b-9 (sC5b-9), FI and FH levels	СВР
Complement Pathway Activity Panel, Serum - CH50, APFA, C3b Deposition Assay	СРАР
Autoantibodies to Complement Components	Test Code:
Fluid Phase Activity Assay, Serum (IFE)	07FPA
FH Autoantibody, Serum (ELISA)	07FHAA
FB autoantibody, Serum (ELISA)	07FBAA
C3Nef (C3CSA), Serum (Hemolytic)	06C3NEF
C5Nef (C3CSAP), Serum (Hemolytic)	06C5NEF
C4Nef, Serum (Hemolytic)	06C4NEF
Functional Assays of Complement Activity - Pathways	Test Code:
CH50, Serum (Liposome-based method)	07CH50
Alternative Pathway Functional Assay (APFA), Serum (ELISA)	06APFA
C3b Deposition Assay (Hemolytic)	01C3BDA
Complement Protein Biomarkers (including split products)	Test Code:
C3 Level, Serum (Turbidimetry)	07C3L
C3c Level, Plasma (ELISA)	06C3CL
C4 Level, Serum (Turbidimetry)	07C4L
FD Level, Plasma (ELISA)	01FDL
FB Level, Plasma (ELISA)	07FBL
Ba Level, Plasma (ELISA)	06BAL
Bb Level, Plasma (ELISA)	06BBL
C5 Level, Plasma (ELISA)	06C5L
Properdin Level, Plasma ELISA)	06PL
Soluble C5b-9, Plasma (ELISA)	06SMAC
FI Level, Plasma (ELISA)	07FIL
FH Level, Plasma (ELISA)	06FHL
ADAMTS-13	Test Code:
ADAMTS-13 Activity (a la carte only), Citrate Plasma (FRET)	01ATS13
ADAMTS-13 Activity with reflex to Inhibitor Assay (if activity is <25%), Citrate Plasma (FRET)	01ATS13RFX
Genetic Tests Offered by the MORL:	Test Code:
	CDDOO
Genetic Renal Panel: NGS + MLPA (CNVs) for Complement-Mediated Kidney Disease  MLPA (CFH-CFHR5): Multiplex Ligation Dependent Probe Amplification	GRP08 MLPA02



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## ALL requested information must be provided or testing will not be performed

We request extensive patient demographic and clinical information. This information is <u>required</u> as it is very valuable in the interpretation of your patient's results.

**Patient information:** 

- Patient date of birth and gender
- Patient ethnicity and race
- Patient's clinical information and family history of kidney disease
- Patient identifiers (full name, date of birth, sex and medical record number)
- Date of collection

Specimen information:

- Sample type frozen samples must be CLEARLY LABELED as either serum or plasma and type (i.e. EDTA or Citrate)
- Ordering physician
- We are not able to bill insurance, Medicare or patient directly.
- Institutional billing accepted. Visa and Mastercard accepted.
- Personal checks NOT accepted
- Please include contact information including phone and fax number for billing questions.

**Reporting Information:** 

**Billing information:** 

Because of confidentiality issues, reports will only be released to the individual indicated on the page 1 of the testing requisition form.

**Research Participation:** 

If your patient's genetic and functional testing results are inconclusive, they may qualify for research studies on complement-mediated renal diseases that are ongoing at the MORL. If you would like your patient to be considered for this opportunity, please contact Amy Weaver at <a href="may-weaver@uiowa.edu">amy-weaver@uiowa.edu</a>.

## IMPORTANT INFORMATION FOR PHYSICIAN OR GENETIC COUNSELOR:

DNA tests may detect an abnormality. Detection methods are greater than 99% accurate. Many of these tests are relatively new. The analysis and interpretation represents our best knowledge and understanding of the genetics of these diseases.

There is a small possibility that a test may not work properly or an error may occur. You may be asked for an additional sample if it is felt that confirmatory testing is needed.

An error in diagnosis may occur if incorrect information is provided with the sample.

Kidney diseases are complex disorders and penetrance of a phenotype (the degree of kidney disease, for example) may be variable. Research to determine whether a genotype-phenotype correlation exists is ongoing.

Because of the complexity of DNA testing, results should be discussed with a genetic counselor or physician.

Note: Kidney diseases are very complex disorders. This complexity means that variants in many different genes can lead to kidney disease. It is possible that no variants will be detected in the variant screens (the genes) you have requested.

#### **DISCLAIMER:**

This request to order molecular diagnostic tests from the MORL certifies to the MORL that the ordering physician has obtained informed consent from the patient as required by applicable state or federal laws for each test ordered, that the ordering physician has authorization from the patient permitting the MORL to report results for each test ordered to the ordering physician, and that the ordering physician assumes responsibility for providing the patient with all associated guidance and counseling regarding the test results.